

*'Live Fully, Laugh Often, Learn Deeply,
Love as God Loves You and Let Your Light Shine!'*



ADMISSION POLICY

The number intended to admit for 2019/2020 is 60.

Parents of applicants are required to complete and return the County's Common Admission Form, which is sent via the Local Authority.

Parents are also requested to complete the school's Supplementary Information Form which enables the school's Admissions Committee to ensure that places are allocated according to the criteria set out below. These should be received no later than 31st January preceding the academic year in which your child is due to start school.

Parents who have children who will be five years old during the period from 1st September 2019 to 31st August 2020 may apply for a place at The Bishops' C of E & R C Primary School.

An over-riding consideration will be that fifty per cent of the places will be allocated to each of the two participating denominations. If either of the denominations does not require its total allocation, by the publicised date of the admissions meeting, the remaining places will be offered to the other denomination.

This admissions policy applies to the Church of England Parishes of St. Augustine of Canterbury, North Springfield, All Saints Springfield, Church of Our Saviour, East Springfield (known as Chelmer Village) and the Roman Catholic Parish of St. Augustine of Canterbury, Springfield including Chelmer Village, Boreham and Little Waltham and all these will be referred to as "the Springfield Parishes" in the following criteria.

As applications may exceed the number of places available, the Governors of the school will have regard to the following criteria in allocating places.

Category

- * **1** A looked after child or previously looked after child (as hereinafter defined) who comes from a Catholic or Anglican family
- * **2** The child who lives in the Springfield Parishes and has at least one parent who lives in and worships regularly and frequently at an Anglican or Catholic church
- * **3** The child who lives outside the Springfield Parishes and has at least one parent who lives in and worships regularly and frequently at an Anglican or Catholic church
- * **4** The child who has at least one parent who lives in and worships regularly and frequently at a Christian congregation in the Springfield parishes
- * **5** The child who has at least one parent who lives in and worships regularly and frequently at a Christian congregation outside the Springfield parishes
- 6 Other looked after children (as hereinafter defined)
- * **7** The child whose parents seek a place at this church school since they have been or are linked to a faith community
- 8 Any remaining places will be allocated to those children for whom this is the nearest school (by straight line distance measured and reported to three decimal points)

Children who have a brother or sister at the school at the time of admission, will take precedence in the appropriate category. (This includes brother, sister, adopted brother or sister, or stepbrother or stepsister living in the same family unit in the same family household and address.)

A 'looked after child' or a child who was previously looked after but immediately after being looked after became subject to an adoption, residence or special guardianship order. A looked after child is a child who is (a) in the care of a local authority, or (b) being provided with accommodation by a local authority in the exercise of their social services functions (as defined in Section 22 (1) of the Children Act 1989).

When allocating places within each category the Governors will have regard to the existence of any special educational, social or medical reasons why the child should be admitted. Children with a Statement of special Education Needs or an Education, Health and Care Plan that name the School are required to be admitted to the School.

All children will be admitted in September on a full-time basis. ***Parents may request a deferred entry on a full time or part-time basis until later in the school year. Where the entry is deferred, the child must start no later than the term after their fifth birthday, nor beyond the academic year for which the original application is accepted. Deferred places will not be offered to other children.***

Parents who are expecting assistance with transport costs from the Local Authority are advised to check their entitlement to such assistance with the Education Department, County Hall, Chelmsford, before making an application. (Tel: 0845 603 2200)

*** When applying for places in these categories, parents should give their supplementary information form to a minister for endorsement.**