



## The Bishops' C of E & R C Primary School

### Appeals Timetable for Children starting school in September 2019

- 15th January 2019      Closing date for applications. This is the last day for receipt by the Local Authority (Essex County Council) of the Common Application Form, either paper or online. Your Supplementary Information Form (SIF) with a Certificate of Practice from your Parish Priest (if applicable) must be sent directly to The Bishops' C of E & R C Primary School
- Applications received after this date will normally be treated as late applications
- 16th April 2019      Essex Offer Day - parents informed of outcome of application
- If you **DO NOT** receive an email/letter by 23<sup>rd</sup> April 2019 you should contact the LA School Admissions Team on 0345 603 2200
- 21<sup>st</sup> May 2019      Deadline by when appeals should be lodged with the school if you want it to be heard before the end of the summer term. An appeal form is available to download from the School website and must be returned directly to The Bishops' C of E & R C Primary school

2<sup>nd</sup> July 2019 Appeals heard for those lodged by deadline and where possible for late appeals

(Appeals for applications made within the normal admissions round will be held within 40 school days of the above deadline. Appeals for late applications will be heard where possible within 40 school days of the above deadline OR within 30 school days of the appeal being lodged.)

September 2019 onwards Appeal hearings for any appeals not heard before the end of the summer term

### **Waiting List**

The waiting list for The Bishops' C of E & R C Primary School is maintained by the Local Authority until 31<sup>st</sup> August 2019. Following that date the waiting list will be maintained by The Bishops' C of E & RC Primary School